

OCTOBER 11, 2016

THE REGULAR MEETING OF THE HANNA TOWN COUNCIL WAS HELD IN THE COUNCIL CHAMBERS OF THE HANNA TOWN OFFICE AT 301 SOUTH ADAMS, HANNA, WY.

CALL TO ORDER:

Mayor Poulos called the regular meeting of the Hanna Town Council to order at 6:002 P.M. Roll call was taken and Council Members present constituting a quorum was:

Mayor: Tony Poulos  
Councilman: Pat Gregory  
Linda Wagner  
Tracy Fowler  
Cody Braun

Constituting all the members of the Hanna Town Council.

Also present:

Town Treasurer/Clerk: Pam Paulson  
Town Clerk/Treasurer: Vivian Gonzales  
Rec Center Director:  
WTP Operator: Dave Sutter  
Absent:  
Public Works Director: Larry Korkow  
Town Marshal: Jeff Neimark

APPROVE AGENDA:

Cm. Braun **moved to approve the agenda with the addition of item H., under new business for discussion/approval of the contract with Rocky Mtn Power and the Town of Hanna for new service for the vault.** Cm. Gregory seconded the motion. Motion carried with all present members voting aye.

APPROVE MINUTES:

Cm. Gregory **moved to approve September 13, 2016 regular meeting minutes and October 5<sup>th</sup> Public Hearing minutes.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

BOARD AND DEPARTMENT REPORTS:

Cm. Wagner **moved to approve:**

<b>CCCOG</b>	<b>No minutes or reports</b>
<b>HCJPB</b>	<b>September, 2016 minutes</b>
<b>Public Work's</b>	<b>October, 2016 report</b>
<b>WTP</b>	<b>October, 2016 report</b>
<b>Engineer's</b>	<b>October, 2016 update</b>
<b>Marshal's Office</b>	<b>October, 2016 report</b>
<b>Municipal Court's</b>	<b>September, 2016 report</b>
<b>Rec Center's</b>	<b>October, 2016 minutes and reports</b>
<b>SCWEMS</b>	<b>July and August, 2016 minutes</b>
<b>Hanna Cemetery Board</b>	<b>No meeting</b>
<b>CCVC</b>	<b>August, 2016 minutes</b>
<b>CCEDC</b>	<b>September, 2016 minutes</b>
<b>WYOMING COMM GAS</b>	<b>June, 2016 minutes &amp; financials</b>
<b>SSBCI</b>	<b>No meeting</b>
<b>Hanna Basin Historical Society</b>	<b>October, 2016 minutes</b>
<b>Treasurer's Report</b>	<b>September, 2016 Report</b>
<b>Clerk's Report</b>	<b>September, 2016 Report</b>

Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

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VISITORS: No Visitors

UNFINISHED BUSINESS:

3rd READING OF ORDINANCE 373:

Cm. Braun **moved to approve on the 3rd reading Ordinance 373, AN ORDINANCE AMENDING THE SEWER DREDGE FEES AND THE LANDFILL FEES.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

NEW BUSINESS:

CHANGE ORDER #2 FOR THE SOUTH 4<sup>TH</sup> STREET PROJECT:

Cm. Gregory **moved to approve change order #2 for the S. 4<sup>th</sup> St. waterline project in the amount of \$21,430.00 for added work.** Cm. Wagner seconded the motion. Motion carried with all present members voting aye.

4th PAY REQUEST SUBMITTED BY VIPER UNDERGROUND, INC. FOR THE S. 4<sup>TH</sup> ST WATERLINE PROJECT:

Cm. Braun **moved to approve the 4th pay request submitted by Viper Underground Inc. for the S. 4<sup>th</sup> St. waterline project in the amount of \$209,416.62 less retainage fee of \$20,941.66 for a 4<sup>th</sup> payment of \$188,474.96.** Cm. Wagner seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF PROPOSAL FOR THE REC CENTER BOILER SYSTEM REPAIRS:

Cm. Gregory **moved to approve the proposal for the repair of the Rec Center boiler system submitted by GW Mechanical in the amount of \$4,240.00.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

APPROVAL FOR THE PROPOSAL FROM HTO CHEMICAL FOR THE CHEMICALS NEEDED TO FLUSH AND CLEAN THE BOILER SYSTEM AT THE REC CENTER:

Cm. Wagner **moved to approve the proposal from HTO Chemicals for the needed chemicals to flush and clean the boiler system at the Rec Center contingent upon a reasonable sum.** Cm. Braun seconded the motion. Motion carried with all present members voting aye.

EASEMENT AGREEMENT BETWEEN TOWN OF HANNA AND IRON BAR HOLDINGS, LLC.:

Cm. Braun **moved to approve the easement agreement between the Town of Hanna and Iron Bar Holdings, LLC. in the sum of ten (\$10.00), for power, telephone and drain line.** Cm. Gregory seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF CONTRACT BETWEEN CARBON POWER AND LIGHT AND TOWN OF HANNA FOR NEW SERVICE:

Cm. Gregory **moved to approve the contract between the Town of Hanna and Carbon Power and Light for new service.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

DISCUSSION ON THE CHANGES NEEDED TO STOP THE ISO RATING INCREASE FOR THE TOWN OF HANNA:

Town Clerk Gonzales informed the Mayor and Council that we have one year's time to improve the conditions to improve the rating. We will need cooperation with the newly formed Hanna Division Fire Station ran by the County. Town Clerk Gonzales has forwarded all necessary reports and letters to John Rutherford, County Fire Warden and the Hanna Station Fire Chief,

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Gary Borah. A letter of response to the ISO Report rating will be sent to let the appropriate people know we want to form a plan of action for improvements.

**APPROVAL OF THE CONTRACT BETWEEN THE TOWN OF HANNA AND ROCKY MOUNTAIN POWER FOR NEW SERVICE BELOW THE WATER TREATMENT PLANT AT THE PRV VALVE:**

**Cm. Wagner moved to approve the contract between the Town of Hanna and Rocky Mountain Power for new service below the Water Treatment Plant at the PRV valve.** Cm. Braun seconded the motion. Motion carried with all present members voting aye.

**FINANCIAL REPORTS:**

**BILLS TO BE RATIFIED September 30, 2016 AS FOLLOWS:**

<b>Allen Insurance</b>	<b>Installment payment</b>	<b>\$4393.00</b>
<b>Caterpillar Financial Services</b>	<b>Skid Steer</b>	<b>\$1,422.29</b>
<b>Rocky Mountain Power</b>	<b>Utilities</b>	<b>\$4,781.20</b>
<b>Source Gas</b>	<b>Utilities</b>	<b>\$353.80</b>
<b>Union Telephone</b>	<b>Cell Phone Charges</b>	<b>\$319.48</b>
<b>Xerox</b>	<b>Period Payment</b>	<b><u>\$35.03</u></b>
<b>Grand Total:</b>		<b>\$11,304.80</b>

**BILLS TO BE PAID October 12, 2016 AS FOLLOWS:**

<b>Anton Collins Mitchell, LLP</b>	<b>Audit Services</b>	<b>\$3,700.00</b>
<b>Carbon Power and Light</b>	<b>New Service</b>	<b>\$2,092.50</b>
<b>Corthell and King Law Office</b>	<b>Legal Services</b>	<b>\$493.72</b>
<b>Dingy Dan's</b>	<b>CCCOG Dinner</b>	<b>\$120.00</b>
<b>Energy Laboratories, Inc.</b>	<b>Water Samples</b>	<b>\$49.00</b>
<b>Engineering Associates</b>	<b>Engineering Services</b>	<b>\$36,824.25</b>
<b>Hanna Headlight</b>	<b>Aug., September monthly fee</b>	<b>\$90.00</b>
<b>Hanna Home Town Market</b>	<b>Supplies</b>	<b>\$11.50</b>
<b>HCJPB</b>	<b>October Landfill Fees</b>	<b>\$6,281.08</b>
<b>Hub International</b>	<b>P. Paulson's Bond Renewal</b>	<b>\$354.00</b>
<b>Kahl, Sharon -Reimbursement for HMO Halloween Bags</b>		<b>\$41.00</b>
<b>Laramie Auto Parts</b>	<b>Maintenance/Repair Supplies</b>	<b>\$452.62</b>
<b>Norco, Inc.</b>	<b>Cylinder Rental</b>	<b>\$59.16</b>
<b>O'Reilly Automotive</b>	<b>Supplies</b>	<b>\$119.38</b>
<b>One-Call of WY</b>	<b>Dig Tickets</b>	<b>\$36.00</b>
<b>Perkins Oil Co.</b>	<b>Fuel</b>	<b>\$923.18</b>
<b>Quill Corporation</b>	<b>Office/Janitor Supplies</b>	<b>\$105.21</b>
<b>Rawlins Daily Times - SCWEMS</b>	<b>Final Notice for S. 4<sup>th</sup> St project</b>	<b>\$39.12</b>
	<b>Qrtly Pmt</b>	<b>\$6,307.50</b>
<b>Swede's Roofing</b>	<b>Re-Roof Museum/Repair Shop Roof</b>	<b>\$20,860.00</b>
<b>Thatcher Co.</b>	<b>Chemicals</b>	<b>\$4,408.29</b>
<b>Town of Hanna</b>	<b>Utilities</b>	<b>\$580.46</b>
<b>Town of Hanna</b>	<b>Petty Cash Reconciliation-Office</b>	<b>\$258.22</b>
<b>Town of Hanna</b>	<b>Retainage Fee for S. 4<sup>th</sup> project</b>	<b>\$20,941.66</b>
<b>True Value of Rawlins</b>	<b>Supplies</b>	<b>\$39.48</b>
<b>Union Telephone</b>	<b>Base phones</b>	<b>\$788.73</b>
<b>Union Telephone</b>	<b>Cell phones</b>	<b>\$386.71</b>
<b>USA Bluebook</b>	<b>Supplies</b>	<b>\$483.99</b>
<b>Valli Information Systems</b>	<b>Oct. Fee on OTC payments</b>	<b>\$25.00</b>
<b>Van's Wholesale</b>	<b>Janitor Supplies</b>	<b>\$138.24</b>
<b>Viper Underground, Inc.</b>	<b>water main repair on Cemetery Rd</b>	<b>\$23,400.00</b>
<b>Viper Underground, Inc.</b>	<b>Payment 4 for S. 4<sup>th</sup> St.</b>	<b>\$188,474.96</b>
<b>Walmart</b>	<b>Painting Supplies/Electronic Supplies</b>	<b>\$133.74</b>
<b>WCS Telecom</b>	<b>Long Distance Charges</b>	<b>\$107.76</b>
<b>Wee Folks</b>	<b>Oct.-Monthly Allotment</b>	<b>\$666.66</b>

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<b>WYDOT</b>	<b>License Plates, Citation Books</b>	<b>\$108.53</b>
<b>Xerox Corporation</b>	<b>Oct. base pmt. /copies</b>	<b><u>\$66.51</u></b>
<b>Grand Total</b>		<b>\$319,484.17</b>

Cm. Gregory **moved to approve Bills to be paid October 12, 2016, September, 2016 Income Statement, September, 2016 Payroll, Ratify Bills paid September 30, 2016 and September 2016 Financial Summary.** Cm. Braun seconded the motion. Motion carried with all present members voting aye.

**CITIZEN PARTICIPATION:**

Citizens spoke of concerns with the enforcement of the speed limit at the Hanna Housing Authority Apartments, for the thru traffic. They also expressed concerns about the snow plowing issues at the Housing Apartments. Mayor Poulos advised the citizens that he would talk with Larry Korkow, Public Works Supervisor to see what can be done to help solve the concerns.

**ADJOURNMENT:**

Cm Wagner **moved to adjourn the meeting at 7:20 P.M.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

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Town Clerk

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Mayor