

NOVEMBER 9, 2016 THE REGULAR MEETING OF THE HANNA TOWN COUNCIL WAS HELD IN THE COUNCIL CHAMBERS OF THE HANNA TOWN OFFICE AT 301 SOUTH ADAMS, HANNA, WY.

CALL TO ORDER: Mayor Poulos called the regular meeting of the Hanna Town Council to order at 6:00 P.M. Roll call was taken and Council Members present constituting a quorum was:

Councilman: Mayor: Tony Poulos
Linda Wagner
Tracy Fowler
Cody Braun
Absent: Pat Gregory
Constituting all the members of the Hanna Town Council.
Also present:
Town Treasurer/Clerk: Pam Paulson
Public Works Director: Larry Korkow
Town Marshal: Jeff Neimark
Absent:
Town Clerk/Treasurer Vivian Gonzales
WTP Operator David Sutter

APPROVE AGENDA: Cm. Wagner **moved to approve the agenda with the addition of item B. under new business for approval of the Release of the Retainage Account for the S. 4th Street Water Line Improvement Project and item C. for discussion of the Energy Conservation Measures.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

APPROVE MINUTES: Cm. Braun **moved to approve the October 11, 2016 regular meeting minutes.** Cm. Wagner seconded the motion. Motion carried with all present members voting aye.

BOARD AND DEPARTMENT REPORTS:

| | |
|---------------------------------------|---|
| Cm. Braun moved to approve: | |
| CCCOG | No minutes or reports |
| HCJPB | October, 2016 minutes |
| Public Work's | November, 2016 report |
| WTP | November, 2016 report |
| Engineer's | November, 2016 update |
| Marshal's Office | November, 2016 report |
| Municipal Court's | October, 2016 report |
| Rec Center's | October Special Meeting Minutes & November, 2016 minutes and reports |
| SCWEMS | September and October, 2016 minutes |
| Hanna Cemetery Board | No meeting |
| CCVC | September, 2016 minutes |
| CCEDC | No minutes |
| WYOMING COMM GAS | No Meeting |
| SSBCI | No Quorum |
| Hanna Basin Historical Society | November, 2016 minutes |
| Treasurer's Report | November, 2016 Report |
| Clerk's Report | November, 2016 Report |

Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

VISITORS: No Visitors

NEW BUSINESS:

APPROVAL OF PROPOSAL FROM HTO CHEMICAL for the parts, chemicals, cleaning and flushing of the boiler system at the Rec Center:

Cm. Wagner **moved to approve the proposal from HTO Chemical.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF THE RELEASE OF THE RETAINAGE ACCOUNT of the S. 4th Street Water Line Project to Viper Underground, Inc:

Cm. Wagner **moved to approve the release of the Retainage Account to Viper Underground Inc. for the S. 4th St. waterline project.** Cm. Braun seconded the motion. Motion carried with all present members voting aye.

DISCUSSION OF THE ENERGY CONSERVATION MEASURES:

There was discussion on doing more of the measures from the Feasibility Study to use the grant money up. Treasurer Paulson was instructed to get a copy of this study to the Council Members to review projects. Projects will be decided at the December meeting.

FINANCIAL REPORTS:

BILLS TO BE RATIFIED October 31, 2016 AS FOLLOWS:

| | | |
|--|--|--------------------|
| Caterpillar Financial Services | Skid Steer | \$ 1,422.29 |
| Iron Bar Holdings, LLC | Easement Agreement | \$ 10.00 |
| Perkins Oil Company | Gas & Diesel | \$ 813.77 |
| Rocky Mountain Power | Utilities | \$ 5,521.48 |
| Rocky Mountain Power--Svc Contract for Water Valve Pi | | \$ 7,722.00 |
| Source Gas | Utilities | \$ 2,464.98 |
| Union Telephone | Landline Phone Charges | \$ 761.53 |
| WY Dept of Revenue | 3rd Qtr. Sales Tax Pmt | \$ 53.28 |
| Xerox | Period Payment | \$ 35.03 |
| Grand Total: | | \$18,804.36 |

BILLS TO BE PAID November 10, 2016 AS FOLLOWS:

| | | |
|---------------------------------------|--|--------------------|
| Anton Collins Mitchell, LLP | Audit Services | \$ 1,800.00 |
| Black Mountain Software | Cloud Hosting | \$ 1,375.00 |
| Bluetarp Financial, Inc. | LED Amber Light | \$ 193.47 |
| Carbon Power and Light | Electrical Service | \$ 7.31 |
| Corthell and King Law Office | Legal Services | \$ 1,340.62 |
| Energy Laboratories, Inc. | Water Samples | \$ 49.00 |
| Engineering Associates | Engineering Services | \$14,005.00 |
| Galls, LLC | Body Armor Vest | \$ 820.25 |
| Hanna Basin Historical Society | Exhibit Building | \$ 2,535.53 |
| Hanna Home Town Market | Supplies | \$ 336.35 |
| HCJPB | November Landfill Fees | \$ 6,281.08 |
| Jennifer James | Ink Cartridges | \$ 384.82 |
| Long Building Technologies | HVAC Service Agreement | \$ 1,888.00 |
| Long Building Technologies | Pump Repair – Rec | \$ 7,050.00 |
| Norco, Inc. | Cylinder Rental | \$ 61.14 |
| Onsite Service Solutions, LLC | Service Agreement | \$ 2,680.00 |
| Pam Paulson | Mileage, Meals | \$ 257.81 |
| Quill Corporation | Office/Janitor Supplies | \$ 554.83 |
| Rawlins Daily Times - | Final Notice for S. 4th St project | \$ 183.24 |

November 09, 2016

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|----------------------------------|---|--------------------|
| Shively Hardware Co. | Halloween Carnival Supplies | \$ 23.57 |
| Town of Hanna | Utilities | \$ 504.70 |
| True Value of Rawlins | Faucet | \$ 78.17 |
| Union Telephone | Cell phones | \$ 227.13 |
| USA Bluebook | Supplies | \$ 353.58 |
| Valli Information Systems | Nov. Fee on OTC payments | \$ 25.00 |
| Van's Wholesale | Janitor Supplies | \$ 132.09 |
| Vivian Gonzales | Mileage, Meals | \$ 147.77 |
| WAM – WCCA | Energy Conservation Pmts | \$ 1,049.58 |
| WCS Telecom | Long Distance Charges | \$ 95.35 |
| Wee Folks | Nov .- Monthly Allotment | \$ 666.66 |
| WAM | Finance Director's Retreat – Paulson | \$ 100.00 |
| Xerox Corporation | Nov. base pmt. /copies | \$ 114.52 |
| Grand Total | | \$45,321.57 |

Cm. Braun moved to approve Bills to be paid November 10, 2016, October, 2016 Income Statement, October, 2016 Payroll, Ratify Bills paid October 31, 2016 and October 2016 Financial Summary. Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

CITIZEN PARTICIPATION:

Citizens spoke of concerns about a water leak on their property that they have been unable to locate. Suggestions were made. Town will check the water meter and possibly change it out.

ADJOURNMENT:

Mayor **adjourned the meeting at 7:47 P.M.**

Town Clerk

Mayor