

DECEMBER 13, 2016 THE REGULAR MEETING OF THE HANNA TOWN COUNCIL WAS HELD IN THE COUNCIL CHAMBERS OF THE HANNA TOWN OFFICE AT 301 SOUTH ADAMS, HANNA, WY.

CALL TO ORDER: Mayor Poulos called the regular meeting of the Hanna Town Council to order at 6:03 P.M. Roll call was taken and Council Members present constituting a quorum was:

Councilman: Mayor: Tony Poulos
Linda Wagner
Tracy Fowler
Cody Braun
Pat Gregory

Constituting all the members of the Hanna Town Council.

Also present:

Town Treasurer/Clerk: Pam Paulson
Public Works Director: Larry Korkow
Town Clerk/Treasurer Vivian Gonzales
WTP Operator David Sutter
Absent:
Town Marshal: Jeff Neimark

APPROVE AGENDA: Cm. Braun **moved to approve the agenda with the addition of item J. under new business for approval of Resolution 2016-465, a Resolution to submit an application for funding for waterline replacement projects, item K. approval of partial payment to Swede's Roofing for the Rec Center roof replacement, and under financial reports no financial statement.** Cm. Wagner seconded the motion. Motion carried with all present members voting aye.

APPROVE MINUTES: Cm. Wagner **moved to approve the October 11, 2016 regular meeting minutes with changes.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

BOARD AND DEPARTMENT REPORTS:

Cm. Braun **moved to approve:**

CCCOG	September, 2016 minutes and reports
HCJPB	November, 2016 minutes
Public Work's	December, 2016 report
WTP	December, 2016 report
Engineer's	December, 2016 update
Marshal's Office	December, 2016 report
Municipal Court's	November 2016 report
Rec Center's	November Special Meeting Minutes & December, 2016 minutes and reports
SCWEMS	No minutes
Hanna Cemetery Board	No meeting
CCVC	November, 2016 minutes
CCEDC	November, 2016 minutes
WYOMING COMM GAS	No Meeting
SSBCI	No Quorum
Hanna Basin Historical Society	December, 2016 minutes
Treasurer's Report	December, 2016 Report

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Clerk's Report

December, 2016 Report

Cm. Gregory seconded the motion. Motion carried with all present members voting aye.

VISITORS: No Visitors

NEW BUSINESS:

APPROVAL OF PROPOSAL FROM LONG TECHNOLOGY:

Cm. Gregory **moved to approve the proposal from Long's Technology for 4 air controllers and a Jace upgrade to the heating system.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF A YEARBOOK AD FOR HEM:

Cm. Fowler **moved to approve the yearbook ad for \$35.00 for the 2016-2017 HEM Yearbook.** Cm. Gregory seconded the motion. Motion carried with all present members voting aye.

1st READING OF ORDINANCE 374, AN UPDATED FRANCHISE AGREEMENT WITH ROCKY MTN POWER:

Cm. Gregory **moved to approve on the 1st reading Ordinance 374, AN ORDINANCE UPDATING THE FRANCHISE AGREEMENT WITH ROCKY MTN POWER AND THE TOWN OF HANNA.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF MEMBERS TO ATTEND WAM CONFERENCE IN CHEYENNE IN JANUARY, 2017:

Cm. Gregory **moved to approve Cm Fowler and newly elected officials Cm. Patton and Cm. Schisel to attend the 2017 WAM conference in Cheyenne.** Cm. Braun seconded the motion. Motion carried with Cm. Gregory, Cm. Wagner and Cm. Braun voting aye. Cm. Fowler abstained.

WAM VOTING DELEGATE:

Cm. Wagner **moved to approve Cm. Fowler as the voting delegate for the 2017 WAM Conference representing the Town of Hanna.** Cm. Gregory seconded the motion. Motion carried with Cm. Wagner, Cm. Gregory and Cm. Braun voting aye. Cm. Fowler abstained.

APPROVAL OF RNB BEING A DEPOSITORY FOR THE TOWN OF HANNA:

Cm. Braun **moved to approve Rawlins National Bank as a depository for the Town of Hanna.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF BANK OF COMMERCE BEING A DEPOSITORY FOR THE TOWN OF HANNA:

Cm. Wagner **moved to approve Bank of Commerce as a depository for the Town of Hanna.** Cm. Gregory seconded the motion. Motion carried with all present members voting aye.

DISCUSSION/APPROVAL OF ENERGY AUDIT PROJECTS:

Cm. Wagner **moved to approve moving forward to replace all the doors and windows and the water treatment plant with the monies from the Energy Retrofit Project.** Cm. Braun seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF TASK ORDER 16106.00/SRF LOAN APPLICATION FOR NEW WATER LINE PROJECTS:

Cm. Braun **moved to approve Task Order 16106.00, the preparation for**

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SRF loan funding for water distribution systems improvements in Old Town and Elmo. Cm. Fowler seconded the motion. Motion carried with Cm. Gregory, Cm. Braun, and Cm. Fowler voting aye. Cm. Wagner voted no.

RESOLUTION 2016-465: Cm. Braun moved to approve Resolution 2016-465, A RESOLUTION GIVING APPROVAL FOR THE PREPARTATION OF THE SRF GRANT AND LOAN APPLICATION FOR WATER DISTRIBUTION SYSTEMS IMPROVEMENTS IN OLD TOWN AND ELMO. Cm. Fowler seconded the motion. Motion carried with Cm. Gregory, Cm. Braun and Cm. Fowler voting aye. Cm. Wagner voted no.

APPROVAL OF SWEDED'S ROOFING PARTIAL INVOICE FOR REC CENTER ROOF:
Cm. Fowler moved to approve the partial invoice for work completed so far from Swede's Roofing on the Recreation Center Roof Repair. Cm. Wagner seconded the motion. Motion carried with all present members voting aye.

FINANCIAL REPORTS: **BILLS TO BE RATIFIED November 30, 2016 AS FOLLOWS:**

Black Hills Energy	Utilities	\$4,188.65
Caterpillar Financial Services	Skid Steer	\$1,422.29
Perkins Oil Company	Gas & Diesel	\$819.28
Pitney Bowes	Postage Meter Rental	\$174.00
Rocky Mountain Power	Utilities	<u>\$6,287.20</u>
Grand Total:		\$12,891.42

BILLS TO BE PAID December 14, 2016 AS FOLLOWS:

Allen Insurance	Auto and Property Premium	\$4,393.00
Bomgaars	Supplies	\$55.97
Business Management Daily/Renewal of PR Law/Legal Alert		\$346.00
Carbon Power and Light	Electrical Service	\$26.89
Corthell and King Law Office	Legal Services	\$367.00
Dana Kepner Co., Inc.	Meter and Supplies	\$1,422.50
Don's Enterprises	Lifeguard Classes/Mileage	\$2,400.00
Energy Laboratories, Inc.	Water Samples	\$49.00
Engineering Associates	Engineering Services	\$6,438.25
First Baptist Church	Christmas Decorations	\$50.00
Hach Company	Filter Paper	\$125.97
Hanna Basin Historical Society	Time line Mural	\$1,000.00
Hanna Headlight	Nov./Dec. Fees	\$90.00
Hanna Home Town Market	Supplies	\$29.52
HCJPB	December Landfill Fees	\$6,281.08
John Singleton	IT Services	\$585.00
Laramie Auto Parts	Supplies	\$317.99
Long Building Technologies	Flow Switch for Boiler	\$216.65
Norco, Inc.	Cylinder Rental	\$59.16
Office of State Lands	Special Use Lease-WTP	\$2,574.13
Plus Electric	Work at WTP	\$3,923.00
Quill Corporation	Office/Janitor Supplies	\$351.19
Recreation Supply	Maint. Parts and Supplies	\$626.01
Sierra Heating and Sheet Metal	Furnace at ACO	\$2,423.00
Swede's Roofing	Partial Pmt for Rec Center Roof	\$64,300.00
Town of Hanna	Utilities	\$506.65
True Value of Rawlins	Supplies	\$87.89
Union Telephone	Base phones	\$886.48
Union Telephone	Cell phones	\$201.76
USA Bluebook	Supplies	\$213.06
Valli Information Systems	Dec. Fee on OTC payments	\$25.00

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Van's Wholesale	Janitor Supplies	\$174.59
Walmart	Supplies	\$365.99
Waving at You	Flags	\$204.00
WCS Telecom	Long Distance Charges	\$96.98
Wee Folks	Dec.- Monthly Allotment	\$666.66
WARWS	Voting Membership Renewal	\$425.00
Xerox Corporation	Dec. base pmt. /copies	<u>\$69.262</u>
Grand Total		\$102,394.63

Cm. Fowler moved to approve Bills to be paid December 14, 2016, November, 2016 Income Statement, November, 2016 Payroll, and Ratify Bills paid November 30, 2016. Cm. Gregory seconded the motion. Motion carried with all present members voting aye.

CITIZEN PARTICIPATION: No Citizen Participation.

ADJOURNMENT: Mayor adjourned the meeting at 7:40 P.M.

Town Clerk

Mayor

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