

AUGUST 9, 2016

THE REGULAR MEETING OF THE HANNA TOWN COUNCIL WAS HELD IN THE COUNCIL CHAMBERS OF THE HANNA TOWN OFFICE AT 301 SOUTH ADAMS, HANNA, WY.

CALL TO ORDER:

Mayor Poulos called the regular meeting of the Hanna Town Council to order at 6:00 P.M. Roll call was taken and Council Members present constituting a quorum was:

Mayor:	Tony Poulos
Councilman:	Pat Gregory
	Linda Wagner
	Tracy Fowler
	Cody Braun

Constituting all the members of the Hanna Town Council.

Also present:

Town Treasurer/Clerk:	Pam Paulson
Town Clerk/Treasurer:	Vivian Gonzales
Rec Center Director:	
Public Works Director:	Larry Korkow
Town Marshal:	Jeff Neimark
WTP Operator:	Dave Sutter

APPROVE AGENDA:

**Cm. Wagner moved to approve the agenda with the additions of adding to the board and department reports August Rec Board minutes, add Rose Vaughn under Visitors for a request to the Mayor and Council for the use of the Town tent, and under new business delete items D and I because they were duplicate items, and add item I., approval of Bid submitted by STC Construction for the resurfacing of Jefferson St. in the amount of \$52,500.00. Cm. Braun seconded the motion. Motion carried with all present members voting aye.**

APPROVE MINUTES:

**Cm. Gregory moved to approve July 12, 2016 Regular meeting minutes. Cm. Fowler seconded the motion. Motion carried with all present members voting aye.**

BOARD AND DEPARTMENT REPORTS:

Cm. Wagner moved to approve:

<b>CCCOG</b>	<b>July, 2016 minutes</b>
<b>HCJPB</b>	<b>July, 2016 minutes</b>
<b>Public Work's</b>	<b>August, 2016 report</b>
<b>WTP</b>	<b>August, 2016 report</b>
<b>Engineer's</b>	<b>August, 2016 update</b>
<b>Marshal's Office</b>	<b>August, 2016 report</b>
<b>Municipal Court's</b>	<b>July, 2016 report</b>
<b>Rec Center's</b>	<b>July, &amp; Aug.,2016 minutes and reports</b>
<b>SCWEMS</b>	<b>June, 2016 minutes</b>
<b>Hanna Cemetery Board</b>	<b>No meeting</b>
<b>CCVC</b>	<b>July, 2016 minutes</b>
<b>CCEDC</b>	<b>June. 2016 minutes</b>
<b>WYOMING COMM GAS</b>	<b>No minutes</b>
<b>SSBCI</b>	<b>No meeting</b>
<b>Hanna Basin Historical Society</b>	<b>No meeting</b>

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**Treasurer's Report**

**July, 2016 Report**

**Clerk's Report**

**July, 2016 Report**

Cm. Braun seconded the motion. Motion carried with all present members voting aye.

**FINANCIAL REPORTS:**

**BILLS TO BE RATIFIED July 29, 2016 AS FOLLOWS:**

Caterpillar Financial Services	Skid Steer	\$1,422.29
Hub International	Bond Renewal for V. Gonzales	\$350.00
Rocky Mountain Power	Utilities	\$4,911.65
Union Telephone	Base Charges	\$681.99
Wyo Dept of Revenue	2 <sup>nd</sup> Qtr. Sales Taxes	\$58.92
Xerox	Period Payment 38/60	<u>\$35.03</u>
<b>Grand Total:</b>		<b>\$7,459.88</b>

**BILLS TO BE PAID August 10, 2016 AS FOLLOWS:**

2016 WPOA Conference	Training for J. Neimark	\$35.00
Gladys Buswell	Membership refund	\$348.30
Carbon County Predator Mgmt	FY 2017 Allotment	\$150.00
CCEDC	FY 2017 Allotment	\$250.00
Cheyenne Hunter	Mileage Reimbursement/Errands	\$39.42
Corthell and King Law Office	Legal Services	\$871.32
Dave Sutter	Mileage Reimbursement/Test	\$180.36
Energy Laboratories, Inc.	Water Samples	\$74.00
Engineering Associates	Engineering Services	\$22,420.85
Hanna Basin Historical Society	FY 2017 Phone Allotment	\$850.00
Hanna Headlight	July Monthly Fee	\$45.00
Hanna Home Town Market	Supplies	\$78.92
HCJPB	August Landfill Fees	\$6,281.08
Jennifer James	Ink Cartridges	\$152.94
John Reid and Assoc.	Training -C.J. Proctor	\$550.00
Laramie Auto Parts	Maintenance/Repair Supplies	\$226.11
Laramie Screen Printing	T-shirts/Hats for baseball	\$83.40
Melissa Myers	water credit refund	\$43.04
Norco	Cylinder rental	\$61.14
O'Reilly Automotive	Brake Pads	\$43.64
One Call of Wyoming	April, May, June Dig Tickets	\$18.75
Perkins Oil Co.	Fuel	\$823.31
Pit Bowes Global	Postage Meter Rental	\$174.00
Pollard Water	Valve for the Pool	\$323.36
Quill Corporation	Office/Janitor Supplies	\$325.72
Rawlins Daily Times -Jefferson St/Rec Director Job Ad		\$207.00
Town of Hanna	Utilities	\$609.11
Town of Hanna	Retainage Fee for S. 4 <sup>th</sup> project	\$44,032.50
True Value of Laramie	Supplies	\$10.89
True Value of Rawlins	Supplies	\$159.56
USA Bluebook	Supplies	\$429.93
Valli Information Systems	Aug. Fee on OTC payments	\$25.00
Van's Wholesale	Janitor Supplies	\$160.03
Viper Underground, Inc	Payment 2 for S. 4 <sup>th</sup> St.	\$182,579.44
Wagner, Linda/Mileage reimbursement to attend CCCOG		\$126.36
WCS Telecom	Long Distance Charges	\$100.16
Wee Folks	August-Monthly Allotment	\$666.66
Xerox Corporation	Aug. base pmt./copies/contract pmt.	<u>\$97.88</u>
<b>Grand Total</b>		<b>\$263,654.18</b>

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Cm. Gregory moved to approve **Bills to be paid August 10, 2016, July, 2016 Income Statement, July, 2016 Payroll, Ratify Bills paid July 29, 2016 and July 2016 Financial Summary.** Cm. Braun seconded the motion. Motion carried with all present members voting aye.

VISITORS:

Citizen Rose Dabbs with the HART group gave the Mayor and Council an update on the Community Garden Project. Rose let them know they were still waiting for official approval from the school board to use some of the old school property for the community garden project. She asked questions about signs and fence height, etc. Clerk Gonzales told her there were regulations that have to be followed per the ordinances and that she could have a copy of those said ordinances.

Citizen Rose Vaughn asked the Mayor and Council approval for the use of the Town tent on September 10, 2016 for a fund raiser being held for her sick granddaughter.

USE OF TOWN TENT:

Cm. Gregory moved to approve **Rose Vaughn the use of the Town tent on September 10, 2016, with the assistance of the Town Public Works Crew, with all proper waiver's signed, and with proof of proper insurance to cover loss or damages to the tent.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

UNFINISHED BUSINESS:

TAKE OFF THE TABLE HEAT EXCHANGE PROPOSALS:

**Motion to take off the table the proposal for the Heat Exchanger for the boiler at the Rec Center. One submitted by Long Technologies in the amount of \$39,970.00 or one submitted by GW Mechanical in the amount of \$35,950.00 died for a lack of a motion.**

RESOLUTION 2016-455:

Cm. Wagner moved to take off the table **Resolution 2016-455, A RESOLUTION FOR THE PROCEDURES TO INVEST THE TOWN OF HANNA MONIES.** Cm. Gregory seconded the motion. Motion carried with all present members voting aye.

Cm. Gregory moved to approve **Resolution 2016-455, A RESOLUTION FOR THE PROCEDURES TO INVEST THE TOWN OF HANNA MONIES.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

INTERNET SPEED INCREASE:

Cm. Fowler moved to take off the table the approval of increasing the speed of the DSL to accommodate the "Cloud". Cm. Braun seconded the motion. Motion carried with all present voting aye.

Cm. Fowler moved to approve the increasing of the DSL speed to accommodate the "Cloud" with the renting of the modem. Cm. Braun seconded the motion. Motion carried with Cm. Fowler and Cm. Braun voting aye, Cm. Wagner and Cm. Gregory voting nay. Mayor Poulos voting aye breaking the tie. Motion carries.

NEW BUSINESS:

FENCING PERMIT VARIANCE REQUEST:

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Cm. Wagner **moved to approve the variance for a 6ft steel fence located at 503 S. Adams submitted by Victor Kotunik.** Cm. Fowler seconded the motion. Motion carried with Cm. Wagner, Cm. Gregory, Cm. Braun, and Cm. Fowler voting aye. Mayor Poulos voting no.

Cm. Fowler **moved to amend the previous motion made to allow for the 6ft steel fence variance located at 503 S. Adams submitted by Victor Kotunik** Cm. Gregory seconded the motion. Motion carried with Cm. Gregory, Cm. Braun, Cm. Fowler and Mayor Poulos voting aye. Cm. Wagner voted no.

Cm. Fowler **moved to approve the requested fence variance for an 8ft steel fence located at 503 S. Adams submitted by Victor Kotunik.** Cm. Gregory seconded the motion. Motion carried with Cm. Gregory, Cm Braun, Cm. Fowler, and Mayor Poulos voting aye. Cm. Wagner voted no.

TOWN BUILDING ROOF REPAIRS:

Cm. Wagner **moved to approve to proceed with the roof repairs for the Town Shop and the Town building housing the museum collection.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

REC CENTER ROOF REPAIRS BID:

Cm. Wagner **moved to approve to go out for bid for the repair of the Recreation Center roof.** Cm. Braun seconded the motion. Motion carried with all present members voting aye.

2<sup>nd</sup> PAY REQUEST SUBMITTED BY VIPER UNDERGROUND, INC. FOR THE S. 4<sup>TH</sup> ST WATERLINE PROJECT:

Cm. Gregory **moved to approve the 2<sup>nd</sup> pay request submitted by Viper Underground Inc. for the S. 4<sup>th</sup> St. waterline project in the amount of \$202,866.05 with \$20,286.61 going into a retainage account, making the 2<sup>ND</sup> payment in the amount of \$182,579.44.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

NOTICE TO PROCEED:

Cm. Braun **moved to approve the Mayor signing the Notice to Proceed for the Water Treatment Plant upgrade when it arrives.** Cm. Wagner seconded the motion. Motion carried with all present members voting aye.

DISCUSSION/APPROVAL TO DISCONTINUE MONTHLY BUS RUNS TO RAWLINS:

Cm. Wagner **moved to approve to discontinue monthly bus runs to Rawlins, effective immediately due to the Town now having a grocery store. Bus was only running to Rawlins when the Town did not have a grocery store.** Cm. Gregory seconded the motion. Motion carried with all present members voting aye.

REVISED FY 15-16 CWC RESOLUTION TO ADD IN A LAWN MOWER TO RIVERSIDES REQUEST:

Cm. Braun **moved to approve revising the FY 15-16 CWC Resolution to include a lawn mower for Riverside's park improvement project and to have a representative at the September CCCOG meeting to sign the new resolution.** Cm. Wagner seconded the motion. Motion carried with all present members voting aye.

ORDINANCE 373:

Cm. Gregory **moved to approve on the 1<sup>st</sup> reading Ordinance 373, AN ORDINANCE AMENDING THE SEWER DREDGE FEES AND THE LANDFILL FEES.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

DISCUSSION/APPROVAL OF PAINTING FOR THE MUSEUM:

Cm. Wagner **moved to approve the museum board to paint and to pay for the work of painting the main museum building.** Cm. Fowler seconded the motion. Motion carried with all Cm Wagner, Cm. Gregory, Cm. Braun, and Cm. Fowler voting aye. Mayor Poulos voted no.

BID AWARD:

Cm. Wagner moved to approve and award the Bid submitted by STC Construction for the leveling and overlay of Jefferson St. in the amount of \$52,500.00. Cm. Gregory seconded the motion. Motion carried with all present members voting aye.

ADJOURNMENT:

Cm Wagner **moved to adjourn the meeting at 8:50 P.M.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

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Town Clerk

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Mayor

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