

PUBLIC HEARING: Mayor Poulos opened the Public Hearing for public comment at 6:00 P.M. On Resolution 2016-464, A RESOLUTION AMENDING FY YEAR 16-17 BUDGET ORDINANCE 372 FOR RECEIVING UNANTICIPATED FUNDS.

With no further public comment Mayor Poulos closed the public hearing at 6:01 P.M.

SEPTEMBER 13, 2016 THE REGULAR MEETING OF THE HANNA TOWN COUNCIL WAS HELD IN THE COUNCIL CHAMBERS OF THE HANNA TOWN OFFICE AT 301 SOUTH ADAMS, HANNA, WY.

CALL TO ORDER: Mayor Poulos called the regular meeting of the Hanna Town Council to order at 6:02 P.M. Roll call was taken and Council Members present constituting a quorum was:

Mayor: Tony Poulos  
Councilman: Pat Gregory  
Linda Wagner  
Tracy Fowler  
Cody Braun

Constituting all the members of the Hanna Town Council.

Also present:

Town Treasurer/Clerk: Pam Paulson  
Town Clerk/Treasurer: Vivian Gonzales  
Rec Center Director:  
Public Works Director: Larry Korkow  
Town Marshal: Jeff Neimark  
Absent:  
WTP Operator: Dave Sutter

APPROVE AGENDA: Cm. Wagner **moved to approve the agenda with changes of having CCVC July, 2016 minutes, not August, 2016 minutes, No SCWEMS July, 2016 minutes, and under new business item K., Discussion on changing boiler system at the Rec Center to a closed glycol system.** Cm. Braun seconded the motion. Motion carried with all present members voting aye.

APPROVE MINUTES: Cm. Braun **moved to approve August 9, 2016 regular meeting minutes.** Cm. Gregory seconded the motion. Motion carried with all present members voting aye.

BOARD AND DEPARTMENT REPORTS:

Cm. Braun **moved to approve:**

<b>CCCOG</b>	<b>September, 2016 Agenda</b>
<b>HCJPB</b>	<b>August, 2016 minutes</b>
<b>Public Work's</b>	<b>September, 2016 report</b>
<b>WTP</b>	<b>September, 2016 report</b>
<b>Engineer's</b>	<b>September, 2016 update</b>
<b>Marshal's Office</b>	<b>September, 2016 report</b>
<b>Municipal Court's</b>	<b>August, 2016 report</b>
<b>Rec Center's</b>	<b>Aug., Sept., 2016 minutes and reports</b>
<b>SCWEMS</b>	<b>No minutes</b>
<b>Hanna Cemetery Board</b>	<b>No meeting</b>
<b>CCVC</b>	<b>July, 2016 minutes</b>

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<b>CCEDC</b>	<b>August. 2016 minutes</b>
<b>WYOMING COMM GAS</b>	<b>No minutes</b>
<b>SSBCI</b>	<b>No meeting</b>
<b>Hanna Basin Historical Society</b>	<b>August and September minutes</b>
<b>Treasurer's Report</b>	<b>August, 2016 Report</b>
<b>Clerk's Report</b>	<b>August, 2016 Report</b>
<b>Cm. Fowler seconded the motion.</b>	<b>Motion carried with all present members voting aye.</b>

**FINANCIAL REPORTS:**

**BILLS TO BE RATIFIED August 31, 2016 AS FOLLOWS:**

<b>Caterpillar Financial Services</b>	<b>Skid Steer</b>	<b>\$1,422.29</b>
<b>Rocky Mountain Power</b>	<b>Utilities</b>	<b>\$5,131.98</b>
<b>Source Gas</b>	<b>Utilities</b>	<b>\$647.97</b>
<b>Thatcher</b>	<b>Chemicals</b>	<b>\$648.38</b>
<b>Union Telephone</b>	<b>Base Charges</b>	<b>\$681.99</b>
<b>Union Telephone</b>	<b>Cell Phone Charges</b>	<b><u>\$319.48</u></b>
<b>Grand Total:</b>		<b><u>\$8,852.09</u></b>

**BILLS TO BE PAID September 14, 2016 AS FOLLOWS:**

<b>APT US&amp;C</b>	<b>Membership renewal-P. Paulson</b>	<b>\$145.00</b>
<b>Biolyneus, LLC.</b>	<b>Probiotic Scrubber</b>	<b>\$4,074.29</b>
<b>Black Mtn. Software</b>	<b>Annual maintenance fee</b>	<b>\$6,971.00</b>
<b>Cheyenne Hunter</b>	<b>Mileage Reimbursement for errands</b>	<b>\$20.52</b>
<b>CNA Surety</b>	<b>Judge's Bond Renewal Fee</b>	<b>\$100.00</b>
<b>Corthell and King Law Office</b>	<b>Legal Services</b>	<b>\$475.00</b>
<b>Deanna Bryson</b>	<b>water credit refund</b>	<b>\$4.89</b>
<b>Energy Laboratories, Inc.</b>	<b>Water Samples</b>	<b>\$388.00</b>
<b>Engineering Associates</b>	<b>Engineering Services</b>	<b>\$34,335.55</b>
<b>Hanna Home Town Market</b>	<b>Supplies</b>	<b>\$34.34</b>
<b>HCJPB</b>	<b>September Landfill Fees</b>	<b>\$6,281.08</b>
<b>Jennifer James</b>	<b>Ink Cartridges</b>	<b>\$374.82</b>
<b>Laramie Auto Parts</b>	<b>Maintenance/Repair Supplies</b>	<b>\$169.63</b>
<b>Mary Vasquez</b>	<b>water credit refund</b>	<b>\$9.13</b>
<b>Matthew Bender &amp; Co.</b>	<b>WY Criminal and Traffic Books</b>	<b>\$134.23</b>
<b>Norco, Inc.</b>	<b>Cylinder Rental</b>	<b>\$61.14</b>
<b>Pam Proffitt</b>	<b>water credit refund</b>	<b>\$20.00</b>
<b>Perkins Oil Co.</b>	<b>Fuel</b>	<b>\$974.15</b>
<b>Plus Electric, Inc.-Lighting at shop-WAM-WCCA</b>		<b>\$20,635.00</b>
<b>Quill Corporation</b>	<b>Office/Janitor Supplies</b>	<b>\$155.70</b>
<b>Rawlins Daily Times -</b>	<b>Bid for Rec Center Roofs</b>	<b>\$87.84</b>
<b>Town of Hanna</b>	<b>Utilities</b>	<b>\$632.81</b>
<b>Town of Hanna</b>	<b>Retainage Fee for S. 4<sup>th</sup> project</b>	<b>\$22,575.14</b>
<b>True Value of Laramie</b>	<b>Supplies</b>	<b>\$140.48</b>
<b>True Value of Rawlins</b>	<b>Supplies</b>	<b>\$83.40</b>
<b>USA Bluebook</b>	<b>Supplies</b>	<b>\$483.99</b>
<b>Valli Information Systems</b>	<b>Sept. Fee on OTC payments</b>	<b>\$25.00</b>
<b>Viper Underground, Inc.</b>	<b>Payment 3 for S. 4<sup>th</sup> St.</b>	<b>\$203,176.29</b>
<b>WAM-WCCA-Conservation Measures for WTP, Shop, Shelter</b>		<b>\$650.00</b>
<b>WCS Telecom</b>	<b>Long Distance Charges</b>	<b>\$143.94</b>
<b>Wee Folks</b>	<b>Sept.-Monthly Allotment</b>	<b>\$666.66</b>
<b>Wyo. Machinery Co.</b>	<b>Hose for Loader</b>	<b>\$66.52</b>
<b>WAM</b>	<b>Mayor/Council Handbook 2014 Edition</b>	<b>\$50.00</b>
<b>Xerox Corporation</b>	<b>Sept. base pmt. /copies</b>	<b><u>\$167.18</u></b>
<b>Grand Total</b>		<b><u>\$304,312.72</u></b>

**Cm. Wagner moved to approve Bills to be paid September 14, 2016, August, 2016 Income Statement, August, 2016 Payroll, Ratify Bills paid**

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**August 31, 2016 and August 2016 Financial Summary.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

VISITORS: No Visitors

UNFINISHED BUSINESS:

TAKE OFF THE TABLE HEAT EXCHANGER PROPOSALS:

Cm. Fowler **made the motion to take off the table the proposal for the Heat Exchanger for the boiler at the Rec Center. One submitted by Long Technologies in the amount of \$39,970.00 or one submitted by GW Mechanical in the amount of \$35,950.00.** Cm. Gregory seconded the motion. Motion carried with all present members voting aye.

Cm. Wagner **made the motion to approve the proposal for the Heat Exchanger for the boiler at the Rec Center submitted by GW Mechanical in the amount of \$35,950.00.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

2<sup>nd</sup> READING OF ORDINANCE 373:

Cm. Braun **moved to approve on the 2nd reading Ordinance 373, AN ORDINANCE AMENDING THE SEWER DREDGE FEES AND THE LANDFILL FEES.** Cm. Wagner seconded the motion. Motion carried with all present members voting aye.

NEW BUSINESS:

RESOLUTION 2016-464:

Cm. Braun **moved to approve Resolution 2016-464, A RESOLUTION AMENDING BUDGET ORDINANCE 372, FOR FY 16-17, FOR THE APPROVAL OF UNAPPROPRATED UNANTICIPATED REVENUE TO THE GENERAL ACCOUNT FOR THE TOWN OF HANNA, WYOMING.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF BID FOR REC CENTER ROOF REPAIRS:

Cm. Wagner **moved to approve the bid for the repair of the Rec Center Roof submitted by Swede's Roofing in the amount of \$128,600.00.** Cm. Braun seconded the motion. Motion carried with all present members voting aye.

CHANGE ORDER #1 FOR THE SOUTH 4<sup>TH</sup> STREET PROJECT:

Cm. Wagner **moved to approve change order #1 for the S. 4<sup>th</sup> St. waterline project in the amount of \$21,430.00 for added work.** Cm. Gregory seconded the motion. Motion carried with all present members voting aye.

3<sup>rd</sup> PAY REQUEST SUBMITTED BY VIPER UNDERGROUND, INC. FOR THE S. 4<sup>TH</sup> ST WATERLINE PROJECT:

Cm. Braun **moved to approve the 3<sup>rd</sup> pay request submitted by Viper Underground Inc. for the S. 4<sup>th</sup> St. waterline project in the amount of \$203,655.99.** Cm. Wagner seconded the motion. Motion carried with all present members voting aye.

CORTHELL AND KING CONTRACT RENEWAL FOR LEGAL SERVICES:

Cm. Braun **moved to approve the contract between Corthell and King and the Town of Hanna for legal services.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

LIQUID ENGINEERING PROPOSAL TO CLEAN CLEAR WELL AND STORAGE TANK:

Cm. Wagner **moved to approve the proposal from Liquid Engineers in the amount of \$4,555.00 to clean the water storage tank and the clear well.**

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Cm. Gregory seconded the motion. Motion carried with all present members voting aye.

ONSITE PROPOSAL TO CALIBRATE EQUIPMENT AT THE WTP:

Cm. Fowler **moved to approve the proposal from Onsite for the yearly agreement to calibrate equipment at the water treatment plant.** Cm. Wagner seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF MAINTENANCE AGREEMENT WITH LONG'S TECHNOLOGY FOR THE BOILERS:

Cm. Wagner **moved to approve the maintenance agreement with the Town of Hanna and Long's Technology for the boilers at the Rec Center contingent upon the insertion of a clause that no substitutions without prior approval from the Mayor and Council, and to make the task orders the same as they were in the March, 2016 proposal, and with the Public Work Director's approval of the tasks.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

FOWL PERMIT SUBMITTED BY HELGA AND ANDY COOPER:

Cm. Braun **moved to approve the fowl permit submitted by Helga and Andy Cooper.** Cm. Gregory seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF A FENCE HEIGHT VARIANCE FOR THE COMMUNITY GARDEN SUBMITTED BY HART:

Cm. Fowler **moved to approve the fence height variance to 8ft for the community garden submitted by the HART Group.** Cm. Braun seconded the motion. Motion carried with all present members voting aye.

DISCUSSION ON MAKING THE BOILER SYSTEM AT THE REC CENTER A CLOSED SYSTEM WITH GLYCOL:

Cm. Wagner **moved to approve proceeding with getting proposals from Long's Technology and HTO to make the boiler system a closed system with glycol to help improve the system.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

CITIZEN PARTICIPATION:

Citizen and write –in Candidate Charlyn Tanner invited the Mayor, Council, and fellow citizens to a meet and greet at the Hanna Home Town Market on Saturday September 17, 2016 from 8:30 to 10:00. Pancake breakfast will be served.

ADJOURNMENT:

Cm Wagner **moved to adjourn the meeting at 7:34 P.M.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

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Town Clerk

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Mayor

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