

MARCH 21, 2017

THE REGULAR MEETING OF THE HANNA TOWN COUNCIL WAS HELD IN THE COUNCIL CHAMBERS OF THE HANNA TOWN OFFICE AT 301 SOUTH ADAMS, HANNA, WY.

CALL TO ORDER:

Mayor Poulos called the regular meeting of the Hanna Town Council to order at 6:00 P.M. Roll call was taken and Council Members present constituting a quorum was:

Mayor:	Tony Poulos
Councilman:	Pat Gregory
	Tracy Fowler
Arriving Late:	Robert Patton
	Linda Schisel

Constituting all the members of the Hanna Town Council.

Also present:

Acting Town Clerk/Treasurer:	Ann Calvert/Vivian Gonzales
Acting Rec Center Director:	Vivian Gonzales
Town Marshal:	Jeff Neimark
Absent:	
Town Treasurer/Clerk	Pam Paulson
Public Works Director:	Larry Korkow
WTP Operator:	Dave Sutter

APPROVE AGENDA:

Cm. Gregory moved to approve the agenda with the following additions: **under New Business; Item K-, Approval of renewal applications for the cemetery board from Linda Schisel and James McCartney, Item L- Approval of Jack Mackey's Hanna Housing Board Application, Item M- Approval of Mayor to sign DEQ Consent to test water at our two storage sites, Item N- Approval of Chicken Permit from Christina Phillips and Basil Phillips.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

APPROVE MINUTES:

Cm. Fowler moved to approve **February 14, 2017 regular meeting minutes, February 16, 2017 Workshop minutes, February 17, 2017 Workshop minutes, and March 2, 2017 Workshop and Special Meeting minutes.** Cm. Gregory seconded the motion. Motion carried with all present members voting aye.

BOARD AND DEPARTMENT REPORTS:

Cm. Schisel moved to approve:	
<b>CCCOG</b>	<b>March 2017 minutes</b>
<b>HCJPB</b>	<b>February, 2017 minutes</b>
<b>Public Work's</b>	<b>March, 2017 report</b>
<b>WTP</b>	<b>March, 2017 report</b>
<b>Engineer's</b>	<b>March, 2017 update</b>
<b>Marshal's Office</b>	<b>February, 2017 report</b>
<b>Municipal Court's</b>	<b>February, 2017 report</b>
<b>Rec Center's</b>	<b>February, 2017 minutes and reports</b>
<b>SCWEMS</b>	<b>January, 2017 minutes</b>
<b>Hanna Cemetery Board</b>	<b>February, 2017 minutes</b>
<b>CCVC</b>	<b>February, 2017 minutes</b>
<b>CCEDC</b>	<b>February, 2017 minutes</b>
<b>WYOMING COMM GAS</b>	<b>March, 2017 Agenda</b>

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<b>SSBCI</b>	<b>No meeting</b>
<b>Hanna Housing Board</b>	<b>January, 2017 minutes and reports</b>
<b>Hanna Basin Historical Society</b>	<b>February, 2017 minutes</b>
<b>Treasurer's Report</b>	<b>None</b>
<b>Clerk's Report</b>	<b>February, 2017 Report</b>
<b>Cm. Fowler seconded the motion.</b>	<b>Motion carried with all present members voting aye.</b>

**FINANCIAL REPORTS:**

**BILLS TO BE RATIFIED February 28, 2017 AS FOLLOWS:**

<b>Black Hills Energy</b>	<b>Utilities</b>	<b>\$5, 222.49</b>
<b>Caterpillar Financial Services</b>	<b>Skid Steer</b>	<b>\$1,422.29</b>
<b>Rocky Mountain Power</b>	<b>Utilities</b>	<b><u>\$7,390.61</u></b>
<b>Grand Total:</b>		<b>\$14,035.39</b>

**BILLS TO BE PAID March 22, 2017, AS FOLLOWS:**

<b>Anton Collins Mitchell LLP</b>	<b>Audit</b>	<b>\$4,820.00</b>
<b>BCN Telecom, Inc.</b>	<b>Long Distance Charges</b>	<b>\$91.90</b>
<b>BlueTarp Financial, Inc.</b>	<b>Shop Press</b>	<b>\$594.76</b>
<b>Business Management Daily</b>	<b>Employment Law</b>	<b>\$199.00</b>
<b>Carbon Power and Light, Inc.</b>	<b>Utilities PRV Vault</b>	<b>\$37.08</b>
<b>Energy Laboratories, Inc.</b>	<b>Water Samples</b>	<b>\$86.00</b>
<b>Engineering Associates</b>	<b>Engineering Services</b>	<b>\$2,782.75</b>
<b>Hanna Hometown Market</b>	<b>Supplies</b>	<b>\$46.72</b>
<b>HCJPB</b>	<b>March Landfill Fees</b>	<b>\$6,281.08</b>
<b>J.H. Kasper Oil Co.</b>	<b>Motor oil</b>	<b>\$516.78</b>
<b>Jennifer James</b>	<b>Replacement Cartridges</b>	<b>\$237.89</b>
<b>Laramie Auto Parts</b>	<b>Maintenance/Repair Supplies</b>	<b>\$150.24</b>
<b>Long's Building Tech.</b>	<b>Labor Hrs./Parts/Repair</b>	<b>\$3,106.50</b>
<b>Modern Printing</b>	<b>Paper</b>	<b>\$93.20</b>
<b>Norco, Inc.</b>	<b>Cylinder Rental</b>	<b>\$56.62</b>
<b>Perkins Oil Co.</b>	<b>Fuel</b>	<b>\$1,341.97</b>
<b>Platte Valley Medical Center</b>	<b>Medical Services</b>	<b>\$125.00</b>
<b>Plus Electric</b>	<b>Shop Lighting</b>	<b>\$5214.18</b>
<b>Quill Corporation</b>	<b>Supplies</b>	<b>\$326.14</b>
<b>Sam's Club</b>	<b>Membership Renewal</b>	<b>\$45.00</b>
<b>Thatcher Company</b>	<b>Chemicals</b>	<b>\$4,404.45</b>
<b>Town of Hanna</b>	<b>Utilities</b>	<b>\$543.28</b>
<b>Union Telephone Co.</b>	<b>Cell Phones</b>	<b>\$226.94</b>
<b>Union Telephone Co.</b>	<b>Landline Services</b>	<b>\$805.65</b>
<b>Valli Information Systems</b>	<b>Feb. Fee on OTC payments</b>	<b>\$25.00</b>
<b>Van's Wholesale</b>	<b>Janitor Supplies</b>	<b>\$182.16</b>
<b>Vivian Gonzales</b>	<b>Mileage Reimbursement</b>	<b>\$141.24</b>
<b>Wee Folks</b>	<b>March Allotment</b>	<b>\$666.66</b>
<b>WY State Safe &amp; Lock Company</b>	<b>Rekey Front Door</b>	<b>\$236.18</b>
<b>Xerox Corporation</b>	<b>March base pmt. /copies</b>	<b><u>\$54.79</u></b>
<b>Grand Total</b>		<b>\$33,439.16</b>

**Cm. Gregory moved to approve Bills to be paid March 22, 2017, February, 2017 Income Statement, February, 2017 Payroll, Ratify Bills paid February 28, 2017, Financial Summary for February, 2017 and March Salary Publication. Cm. Fowler seconded the motion. Motion carried with all present members voting aye.**

**VISITORS:**

No Visitors

**UNFINISHED BUSINESS:**

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APPROVE REVISED HANNA RECREATION CENTER POLICY AND PROCEDURE MANUAL  
Left tabled due to the update not being finished.

NEW BUSINESS:

APPROVAL OF RESOLUTION 2017-469, A RESOLUTION APPROVING THE SUBMISSION OF AN SRF LOAN FOR THE WATER LINE IMPROVEMENTS IN OLD TOWN AND ELMO:

Cm. Patton **moved to approve to sign the Resolution 2017-469 approving the submission of an SRF Loan for the water line improvements in Old Town and Elmo.** Cm. Gregory seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF HIGH COUNTRY JOINT POWERS BOARD 2017-2018 FISCAL YEAR BUDGET:

Cm. Fowler **moved to approve the High Country Joint Powers Board 2017-2018 fiscal year budget.** Cm. Schisel seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF VOLUNTEER APPLICATION SUBMITTED BY ROSE DABBS:

Cm. Gregory **moved to approve the volunteer application submitted by Rose Dabbs.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF VOLUNTEER APPLICATION SUBMITTED BY ELLEN FREEMAN:

Cm. Fowler **moved to approve the volunteer application submitted by Ellen Freeman.** Cm. Gregory seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF RESIGNATION SUBMITTED BY TRACY FOWLER FROM THE CCEDC BOARD:

Cm. Gregory **moved to approve the resignation of Tracy Fowler from the CCEDC Board.** Cm. Schisel seconded the motion. Motion carried with all present members voting aye. Tracy Fowler abstained.

APPROVAL OF APPLICATION SUBMITTED BY BOB PATTON TO THE CCEDC BOARD:

Cm. Fowler **moved to approve the application submitted by Bob Patton to the CCEDC Board.** Cm. Gregory seconded the motion. Motion carried with all present members voting aye. Bob Patton abstained.

APPROVAL OF RESIGNATION SUBMITTED BY SHANA ROMERO TO THE HANNA PARKS AND RECREATION BOARD AND TO DECLARE A VACANCY ON THE BOARD:

Cm. Schisel **moved to approve the resignation of Shana Romero from the Hanna Parks and Recreation Board, and to declare a vacancy on the Board.** Cm. Fowler Seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF RENEWAL OF THE LOCAL LIABILITY INSURANCE FOR FISCAL YEAR 2017-2018:

Cm. Fowler **moved to table until last year's amount is verified.** Cm. Gregory Seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF ORDINANCE 375 ON FIRST READING:

Cm Gregory **moved to approve ordinance 375 on the 1<sup>st</sup> Reading, AN ORDINANCE DESIGNATING THE AMOUNT OF GENERAL TAX TO BE ASSESSED, LEVIED AND COLLECTED FOR THE FISCAL YEAR 2017-2018 ON ALL TAXABLE, REAL AND PERSONAL PROPERTY WITHIN THE TOWN OF HANNA, WYOMING.** Cm. Fowler seconded. Motion carried with all present members voting aye.

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DISCUSSION ON THE HANNA WEBSITE:

It was discussed that since the website is no longer working, to invite Maro Dalley, of the Hanna Headlight to the next meeting to see if it will be feasible to help with the cost to fix the website.

APPROVAL OF RENEWAL APPLICATIONS FOR THE CEMETERY BOARD FOR JAMES MCCARTNEY AND LINDA SCHISEL:

Cm. Patton **moved to approve the renewal applications to the Cemetery Board for James McCartney and Linda Schisel ex officio.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye. Cm. Schisel abstained.

APPROVAL OF APPLICATION FOR THE HANNA HOUSING BOARD FROM JACK MACKEY:

Cm. Gregory moved **to approve the application to the Hanna Housing Board submitted by Jack Mackey.** Cm. Fowler seconded the motion. Motion carried with all present member voting aye.

APPROVAL OF MAYOR TO SIGN DEQ CONSENT:

Cm. Gregory **moved to approve Mayor Poulos signing DEQ Consent to test he town's two (2) water storage areas.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF FOWL PERMIT PRESENTED BY CHRISTINA AND BASIL PHILLIPS:

Cm. Fowler **moved to approve the Fowl Permit presented by Christina and Basil Phillips.** Cm. Schisel seconded the motion. Motion carried with all present members voting aye.

CITIZEN PARTICIPATION:

Hanna town resident Michael Armstrong introduced himself as the new reporter for the Saratoga Sun. He stated that Hanna would be his main focus. He is planning on having several human interest stories throughout the town.

ADJOURNMENT: Cm. Gregory **moved to adjourn meeting at 7:18.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

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Acting Town Clerk

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Mayor

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